

**TO BE FILLED IN BY EMPLOYEE**

Sirname	
Maindens name (when married)	
Initials	
Nickname	
Address	
Postal code and city	
Telephone number	
Date of birrh	
Place of birth	
Gender	Male/ Female (*)
Marital status	Married / unmarried / divorced (*)
When married: Date of marriage	
BSN/Sofinummer	
Copie ID card / passport	Add a copy !
Nationality	(Outside EU: Work permit untill .....)
(Post) banknummer	
Do you have any objection receiving wage slips by email?	Yes / No (*)      Email address:

Important notes

- You need to add a copy of your identification (Not your drivers license)
- Employees with a non-EU nationality need te add a copy of a valid wordk permissio (TWV)
- You have to take care of health insurance by yourself.

**Wage tax deduction (Loonheffingskorting)**

Salaries to be calculated with this deductiion	<input type="radio"/> - Yes	(Explanation below)
Salaries to be calculated without this deductiion	<input type="radio"/> - No	(Explanation below)

(If you don't answer this question your employer has to calculate your salary wiht 52% wage tax.!)

Explanation wage tax deduction

Every employee and beneficaiairy is entitled to a wage tax discount, known as wage tax decuction (Loonheffingskorting). You can apply for this discount to one employer, usually your main income. Answerig this question informs you employer to calculate your salary with of without this deduction.

**PRIVACY STATEMENT**

Your employer is obliged to keep your personal details for you payroll administration. The (tax) storage period period is 7 years. Your employer will do anything possilbe to keep this information in a confidential way. No information will be provided to others, with the exception of salary office, tax office, pension fund and insurance companies directly related to your salary calculation or insurance. You may always ask which information is kept by your employer.

Employer

Employee

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Company name	
About employee	
Jog title	

**Émployment**

Starting date	
Contract ending date	Untill: <input type="checkbox"/> - Employed indefinitely
Intermediate termination of contract possible?	Yes / No (*)

Please contact us for any "special wishes"

**Working hours**

With fixed working schedule

Monday	..... Hours
Tuesday	..... Hours
Wednesday	..... Hours
Thursday	..... Hours
Friday	..... Hours
Saterdag	..... Hours
Sunday	..... Hours

With non fixed working schedule

Changing hours a day but total per month fixed	Average number of hours a week:
	Average number of days a week:

Flexibel

Please explain further details here

O - Call contract with deferred performance obligation
Yes / No (*)

Paying holiday allowance directly?

**Salary**

Agreed amount	Gross / Net (*)
Percentage vakantiegeld %	Month / week / day / hour (*)
Percentage holiday allowance	8%
Business car?	Yes / No (*)
Other agreements? Please note here	   

How do you want to receive data?

- Using 'Mijn Loon'
- Using MBP- Cloud
- By email (with permission employee)